



IFBLS

International Federation of
Biomedical Laboratory Science

BRITTA KARLSSON ADVANCEMENT PROGRAM

BACKGROUND

Established in 2019, IFBLS Britta Karlsson Advancement Program is an annual grant aimed to support IFBLS member associations, primarily from Low- and Middle-Income Economy countries (LMICs), to sponsor an international lecturer to travel and share their knowledge in a workshop or similar event as outlined in the criteria.

The program is funded by IFBLS' Britta Karlsson Fund, and up to two grants of \$2,000 CAD each may be given annually.

PURPOSE

- To promote the education and professional advancement of Biomedical Laboratory Scientists (BLS)
- To provide updated information for BLS in specialized fields (e.g. clinical chemistry, clinical microbiology, clinical hematology, clinical immunology, etc.)

PROGRAM CRITERIA

1. Applications will only be accepted from IFBLS member associations.
2. A Memorandum of Understanding (MOU) will be drafted between IFBLS and the member association.
3. IFBLS will find the expert(s) to provide the lecture(s) or workshops.
4. The member association will recommend experts within their region, particularly when there are restrictions for the lecturer to travel in the host country.
5. The member association will assist the lecturer in procuring a visa.
6. The member association will ensure the safety and security of the lecturer.
7. The workshop will be conducted in a city and not in remote areas.
8. IFBLS will provide the airfare (lowest fare) for the lecturer from their home airport to the location of the workshop.
9. Accommodations, ground transportation, and food are the responsibility of the member association.

10. A simple token of appreciation or modest honorarium for the lecturer **may** be provided by the local member association OR maybe set by IFBLS or may come from the surplus.
11. Credit hours or contact hours will be provided for the participants.

APPLICATION

- The IFBLS member association must complete the application form, with explanation of the need for the Britta Karlsson Advancement Program; the training needs of the members and available resources for the training.
- **Applications should be submitted to the IFBLS office a minimum of six months prior to the event.**

SELECTION

- It is the right of IFBLS to choose which member association's application(s) will be accepted.
- Priority will be given to members from Low- and Middle-Income economy Countries.

PROGRAM CONTENT

- The program will consist of workshop training and/or lectures, or other formats considered relevant and suited for the program goals and purpose. Different platforms and tools may be used.

PROGRAM ARRANGEMENTS

- IFBLS will contribute to the program by way of identifying and providing the international lecturer to be funded by the program.
- IFBLS will work with the local organizer to jointly develop the program content (e.g. Microbiology Course on Infection Control).
- The program will run for a maximum of 3 days.
- The local organizer will make all local arrangements as follows: provide the venue, meals and refreshments and all logistics for the program.
- The local organizer will advertise the program to potential local participants.
- The local organizer will be responsible for certificates of attendance, credit points and recognition by local authorities.
- The Certificate of Attendance will be jointly signed by the Presidents of IFBLS and the IFBLS member association (local organizer).

FINANCES

- IFBLS will meet the cost of air travel for the lecturer. The local organizer will provide international 4 star-hotel accommodation for the IFBLS lecturer.
- The program lecturer appointed by IFBLS will claim their travel expenses directly to IFBLS.

- The local organizer will set and collect the registration fees from participants.
- The local organizer will pay the local expenses associated with the program.
- The local organizer will be free to seek sponsorship from vendors of diagnostic products for the program.
- The local organizer will prepare a statement of accounts within six months after the program and forward this to IFBLS. Any surplus generated from the program will be shared equally by IFBLS and the local organizer.

INTELLECTUAL PROPERTY

- All materials from the program will be the property of IFBLS and the local organizer.
- The materials may be uploaded on the respective websites of both associations.



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**BRITTA KARLSSON ADVANCEMENT PROGRAM
APPLICATION FORM**

Applications should be submitted to the IFBLS office a minimum of six months prior to the event.

International Federation of Biomedical Laboratory Science
33 Wellington Street North
Hamilton, ON L8R 1M7 Canada
E-mail: communications@ifbls.org

NAME OF IFBLS MEMBER ASSOCIATION:	
Address:	
Country:	Telephone:
E-mail address(es):	
Explain why your association is applying for the Britta Karlsson Advancement Program: (Be specific. Use additional paper if more space is required).	
What training do you need for your members? Indicate the field and the preferred format of education needed.	
Availability of resources for hosting the workshop: - Cite all available resources	

ADDITIONAL INFORMATION:

Host association details	
Country/Countries	
Association/Associations	
Suggested location (city and country)	
Contact person in the association(s)	
Suggested dates	

Airport and immigration	
Closest international airport (please indicate name and describe access from international destinations)	
Visa requirements	
Safety issues	

Hotel for the lecturer	
Access from airport	
Access from hotels to Workshop venue	
Name of hotel	

Date: _____

Signature: _____

Position: _____

(For IFBLS office use only)

Date application received by office: _____

Application: Accepted _____ Rejected _____